

RENTAL APPLICATION

Barbara Segner & Assoc. Inc

My Name:					
My Home #:		My Work #:		My Cell #:	
Property Address:	Rent Amount Listed: _____				
Today's Date:		Desired Move in Date: Earliest date I Can Move:			

We do not discriminate against any person in the sale or rental of housing because of Race, Color, Religion, Sex, Handicap, Familial Status, or National Origin. We Do Business in Accordance With the Federal Fair Housing Law.

TO APPLY, THE FOLLOWING IS REQUIRED:

- ❖ Each person 18 and over must fill out a complete application.
- ❖ All applications must be filled out and signed by the applicant on the 2nd page of this application.
- ❖ A **\$35.00** processing fee per application in cash, check or money order must accompany this application.
- ❖ All intended residents **MUST** be listed below and the reverse side of the application completed.
- ❖ ALL pets of any size, kind or type must be disclosed.
- ❖ All vehicles of any size, kind or type must be disclosed.
- ❖ Water filled furniture must be disclosed on this application.

THE APPLICANT IS HEREBY NOTIFIED OF THE FOLLOWING PROCEDURES & POLICIES:

- ❖ If approved, the reservation deposit, which is equal to the security deposit, must be paid in full with certified funds (cashier's check or money order) at lease signing and all persons 18 and over must sign the rental agreement.
- ❖ Qualifying is based on income, credit, rental history and/or home ownership.
- ❖ Written and verifiable documentation must be supplied for income; W-2's for employment, tax returns or any documentation that proves income.
- ❖ Any false information given can be a reason for denial of an application.
- ❖ Applications are generally processed in 2-4 business days, but applications can take longer if not complete.
- ❖ The processing fee is **NON-REFUNDABLE**, if application is processed.
- ❖ Barbara Segner & Assoc. Inc. and the owner of the property must approve all pets. "Potentially dangerous dogs" **WILL NOT** be accepted. A separate deposit is required for each pet, and is required for ALL DOGS & CATS, **WHETHER THEY ARE AN "INSIDE OR OUTSIDE" ANIMAL.**
- ❖ Renter's insurance will be required before you occupy the property. Water filled furniture must be covered
- ❖ If you are approved, a reservation deposit must be paid and a rental agreement signed in order for us to hold the property for you. The 1st month's rent must be paid prior to occupying the residence.
- ❖ If the applicant is approved and defaults on renting the property and signing a Rental/Lease agreement, Barbara Segner & Assoc. Inc. reserves the right to deny this application.
- ❖ A drivers license, military ID, state ID or other valid ID is required when signing the rental documents.
- ❖ Most properties **DO NOT** have refrigerators and none will be supplied

List names (first & last) of all occupants, INCLUDING YOURSELF:

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The following information on this page is required in order to process the application

Full Name		Other last names:	
Home Phone:		Nicknames:	
Work phone:	Cell phone:	Social Sec. #	
Birth date:		Driver's License:	

Please answer all of the following questions:

Pets? (Yes) (No) If so, how many?	Are pets vaccinated?
List type & breed for all pets:	
Will you have water filled furniture?	If so, specify what:
Have you ever declared bankruptcy?	If so, when & why:
Have you ever been evicted?	If so, when & why:
Have you ever refused to pay rent?	If so, when & why:

RENTAL HISTORY or Ownership information. Please list Landlord's Contact numbers

Current Address:		Previous Add:	
Current City:		Previous City:	
Current State:		Previous State:	
Current Zip		Previous Zip	
Rent or payment	How Long?	Rent or payment	How Long?
Landlord name		Landlord name	
Landlord contact #:		Landlord contact #:	
Reason for leaving:		Reason for leaving:	

Income: (please supply documentation for income)

Income Source:		Total Income Monthly:	
Current Employer:		Contact name:	
Employer Wk. Ph:		# Of years employed:	
Work fax #:		Position:	F/T or P/T
Work Address:		Salary per month:	
Other Income:		Amount:	
Other Income:		Amount:	
Previous Employer:		Supervisor name:	
Employer Wk. Ph:		# Of years employed:	
Work fax #:		Position:	F/T or P/T
Work Address:		Salary per month:	

Vehicle Information: (List all cars, trucks, vans, motorcycles, motor bikes, etc.)

# Of Vehicles		Make & License #	
Make & License #		Make & License #	

I, the **UNDERSIGNED APPLICANT**, affirm the information contained in this two-page application is true & correct, and I authorize Barbara Segner & Assoc. Inc. to obtain a credit report and verify all information contained in this application. Misstatements, either false or incorrect, shall be deemed reason for denial of occupancy. I also understand if I rent from Barbara Segner & Assoc. Inc. and I fail to fulfill my obligations, a negative credit report reflecting my credit may be submitted to a credit-reporting agency. I understand this application is the property of Barbara Segner & Assoc. Inc.

Signature		Date:	
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PLEASE SUBMIT APPLICATION TO:
Barbara Segner & Assoc. Inc.

180 N. McDonough St.
 Jonesboro, GA 30236

BUS: (770) 477-0335
FAX: (404) 795-0688